

Request for Honorarium Payment

1. Name (As per bank record) -
2. Address -
3. Contact Number -
4. Brief description and location of honorarium event -

5. Dates of Honorarium event -
6. Rate of Honorarium -
7. Amount to be paid -

Personal Detail for NEFT/PFMS payment purpose 3

8. Date of Birth (DD/MM/YYYY):
9. Father/Husband Name:
10. PAN Number:
11. Email:
12. Aadhaar Number:
13. Account No:
14. Bank Name:
15. IFS CODE:

Undertaking

1. I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I would not hold the use Institution responsible. I have read the option invitation letter and agree to discharge responsibility expected of me as a participant under the Scheme.
2. **I undertake to self assess, pay income tax and file income tax return in respect of this honorarium.**
3. I certify to the best of my knowledge, belief and understanding that the above declarations are correct.

SIGNATURE (with date) _____

Recommendation of Course Coordinator/ Programme Coordinator

Coordinator - TEQIP-III

Approved by
Project Head

Accountant Pay order

Pay order by Auditor

Pay order Verified by Financial Nodal Officer